

08.25.21 - EB Meeting Agenda

EXECUTIVE BOARD AGENDA

Bergen County Cooperative Library System

Wednesday, August 25, 2021 - 10:00 am

VIRTUAL

1. Minutes of Previous Meeting - July 28, 2021 (Virtual)
2. Public Portion
3. Treasurer's Report
4. Correspondence
5. President's Report
6. Executive Director's Report
7. Committee Reports
 - a) Trustee Development Committee - Mentor Program
 - b) Friends Committee - BCCLS-wide Book Sale
 - c) Committee Program Approvals
8. Old Business
 - a) Sarnoff Report and Recommendation - REVIEW
David Sarnoff will present review of findings and recommend training for the consortium moving forward
 - b) Tech & Digital Services Committee - Recommendation - VOTE
Will present findings and recommendations for a discovery layer and app for consideration to be adopted in 2022
 - c) Reconsideration of board action regarding in-person meetings and events - VOTE
Will continue to discuss the ability of committees to hold in-person meetings and events per January board action that moved all meetings to virtual with possible adoption of guidelines if in-person meetings are allowed
 - d) Code of Conduct - REVIEW
Will present the work of the Code of Conduct Task Force that requires the task force to report back to Executive Board prior to the vote at System Council
 - e) Strategic Plan Review and Updates - VOTE
Updates and time changes for Strategic Plan deliverables
 - f) Proposed Unique Sign-On - VOTE
The plan to move ILS sign-on from corporate logons to unique logons to enhance safety and accountability to be moved to System Council for approval
9. New Business
 - a) Bylaws Committee - Recommendation - VOTE
Will review recommended revisions to the bylaws
 - b) Policies & Procedures Committee - Recommendation - VOTE
Will review policy recommendations to Missing Items, Lost In-Transit, & Use of Claims Returned
 - c) BCCLS Technology Three Year Plan - REVIEW
Three-year Technology Plan for annual review at System Council
 - d) BCCLS COVID Work Place Safety Policy and Review - VOTE

Will Review COVID Work Place Safety Policy for approval to be sent to System Council for adoption if passed

e) BCCLS Benefits Package 2022 - VOTE

Will review benefits package for BCCLS employees for fiscal year 2022

f) 2022 BCCLS Budget - VOTE

Will review recommended budget for 2022 with possible adoption for the System Council

10. Membership Hearing

11. Executive Session

12. Date of Next Meeting Executive Board: Mon 11/15/21 @ 10:00 am - Virtual
System Council: Thu 9/23/21 @ 10:00 am - Virtual

13. Adjournment

Stephanie Bellucci, President

August 18, 2021