

2019.07.15 F&T (Friends) Committee Agenda

F&T COMMITTEE AGENDA

Monday, July 15, 2019

9:30 am: Friends

11:30 am: Trustees

Glen Rock Public Library

1. Approve June 18, 2019 Minutes of Friends Meeting.
2. BCCLS 40th Anniversary PR Campaign with BCCLS Breakfast
 - Patty Durso, Advocacy, & Georgene will lead the campaign. Photo Board will be a part of this.
3. Friends Breakfast
 - Seasons-menu and parking discussion-Ellen
 - Ad journal progress
 - Silent Auction Baskets
 - 50-50 raffle-to be sponsored by Glen Rock Friends group. Progress?
 - Tables
1. Centerpieces-donated or discounted plants. Lynn
 - Jane Green logistics
1. Transportation-Ellen communicating with Diana Franco @ Penguin Random House. Georgene is looking for a sponsor. I shared with Diana our budget is \$500; they will cover the rest if necessary.
 - Tickets Marketing-on sale date August 1
 1. Reservation Form: do we want to state “postmarked by September 28” in order to receive by October 1?
 2. Emails:
 1. July 15-on sale date is August 1
 2. August 1-now on sale with linked Reservation Form
 3. September 3-reminder with linked Reservation Form
 4. September 16-targeted “we haven’t heard from you” to 2018 Friends/Libraries that haven’t responded yet
 5. September 23-Friends Focus to include a “last call” for tickets with linked Reservation Form
4. Next Friends Focus-send out September 23. Deadlines? Lynn
5. Winter Workshop: Grant Writing. Early 2020 (replaces Committee Charge #4).
6. Set next meeting date
7. Adjournment of Friends by 11:30 am
8. Trustees begin at 11:30 am